

**A SUBSTITUTE RESOLUTION  
BY FINANCE/EXECUTIVE COMMITTEE**

**A RESOLUTION AUTHORIZING THE MAYOR OR HIS DESIGNEE TO ENTER INTO A CITYWIDE COOPERATIVE PURCHASING AGREEMENT NUMBER COA-0016 PURSUANT TO SECTION 2-1601 ET. SEQ. OF THE CITY OF ATLANTA CODE OF ORDINANCES, UTILIZING STATE OF GEORGIA CONTRACT #SWC60748 WITH VARIOUS VENDORS FOR OFFICE FURNITURE FOR TWO (2) YEARS WITH THREE (3) ONE-YEAR RENEWAL OPTIONS ON BEHALF OF THE CITY OF ATLANTA IN AN AMOUNT NOT TO EXCEED SIX HUNDRED THOUSAND DOLLARS AND NO CENTS (\$600,000.00) TO BE CHARGED TO AND PAID FROM CITY OF ATLANTA DEPARTMENTS, AS DEFINED BY THE CITY OF ATLANTA CHARTER, WITH ADOPTED FISCAL YEAR APPROPRIATIONS IN FUNDED DEPARTMENTAL FUND/DEPT.-ORG./ACCOUNT/FUNCTION ACTIVITY (FDOA) LOCATIONS.**

**WHEREAS**, the City of Atlanta ("City") desires to enter into a citywide cooperative purchase agreement number COA-0016 with Various Vendors for Office Furniture utilizing State of Georgia Contract #SWC60748.

**WHEREAS**, the City continues to require the use of Office Furniture to perform the city's daily operations; and

**WHEREAS**, pursuant to Section 2-1601 et seq. of the City of Atlanta Code of Ordinances, the Chief Procurement Officer may procure supplies or construction items through contracts established by a public procurement unit where such contracts and contractors substantially meet the requirements of the Purchasing and Real Estate code; and

**WHEREAS**, the Chief Procurement Officer recommends the execution of a citywide cooperative purchasing agreement number COA-0016 with Various Vendors utilizing State of Georgia Contract #SWC60748 for Office Furniture in an amount not to exceed six hundred thousand dollars and no cents (\$600,000.00).

**WHEREAS**, this cooperative agreement was competitively procured in a manner consistent with Division 4 of the City's Procurement Code, and the cost of the goods and/or services are comparable.

**NOW, THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ATLANTA, GEORGIA**, that the Mayor or his designee is authorized to execute, on behalf of the City of Atlanta, a citywide cooperative purchasing agreement number COA-0016 with Various Vendors for two (2) years with three (3) one-year renewal options utilizing State of Georgia Contract #SWC60748 for Office Furniture in an amount not to exceed six hundred thousand dollars and no cents (\$600,000.00) to be charged to and paid from City of Atlanta Departments, as defined by the City of Atlanta Charter, with adopted fiscal year appropriations in funded departmental Fund/Dept.-Org./Account/Function Activity (FDOA) locations.

**BE IT FURTHER RESOLVED**, that the Chief Procurement Officer in consultation with the City Attorney is directed to prepare an appropriate document for execution by the Mayor.

**BE IT FINALLY RESOLVED**, that the agreement will not become binding on the City, and the City will incur no obligation or liability under it until it has been executed by the Mayor, attested to by the Municipal Clerk, approved as to form by the City Attorney, and delivered to Various Vendors.

**A RESOLUTION  
BY FINANCE/EXECUTIVE COMMITTEE**

**11- R -0659**

**A RESOLUTION AUTHORIZING THE MAYOR OR HIS DESIGNEE TO ENTER INTO A CITYWIDE COOPERATIVE PURCHASING AGREEMENT NUMBER COA-0016 PURSUANT TO SECTION 2-1601 ET. SEQ. OF THE CITY OF ATLANTA CODE OF ORDINANCES, UTILIZING STATE OF GEORGIA CONTRACT #SWC60748 WITH VARIOUS VENDORS FOR OFFICE FURNITURE FOR TWO (2) YEARS WITH THREE (3) ONE-YEAR RENEWAL OPTIONS ON BEHALF OF THE CITY OF ATLANTA IN AN AMOUNT NOT TO EXCEED SIX HUNDRED THOUSAND DOLLARS AND NO CENTS (\$600,000.00); ALL CONTRACTED WORK SHALL BE CHARGED TO AND PAID FROM PREVIOUSLY APPROPRIATED FUND, DEPARTMENT ORGANIZATION AND ACCOUNT NUMBERS: (VARIOUS ACCOUNTS).**

**WHEREAS**, the City of Atlanta (“City”) entered into a citywide cooperative purchase agreement number COA-0016 with Various Vendors for Office Furniture utilizing State of Georgia Contract #SWC60748.

**WHEREAS**, the City continues to require the use of Office Furniture to perform the city’s daily operations; and

**WHEREAS**, pursuant to Section 2-1601 et seq. of the City of Atlanta Code of Ordinances, the Chief Procurement Officer may procure supplies or construction items through contracts established by a public procurement unit where such contracts and contractors substantially meet the requirements of the Purchasing and Real Estate code; and

**WHEREAS**, the Chief Procurement Officer recommends the execution of a citywide cooperative purchasing agreement number COA-0016 with Various Vendors utilizing State of Georgia Contract #SWC60748 for Office Furniture in an amount not to exceed six hundred thousand dollars and no cents (\$600,000.00).

**WHEREAS**, this cooperative agreement was competitively procured in a manner consistent with Division 4 of the City’s Procurement Code, and the cost of the goods and/or services are comparable.”

**NOW, THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ATLANTA, GEORGIA**, that the Mayor or his designee is authorized to execute, on behalf of the City of Atlanta, a citywide cooperative purchasing agreement number COA-0016 with Various Vendors for two (2) years with three (3) one-year renewal options utilizing State of Georgia Contract #SWC60748 for Office Furniture in an amount not to exceed Six Hundred Thousand Dollars and No Cents (\$600,000.00) to be charged to and paid from previously appropriated FDOA numbers: (Various Accounts).

**BE IT FURTHER RESOLVED**, that the Chief Procurement Officer in consultation with the City Attorney is directed to prepare an appropriate document for execution by the Mayor.

**BE IT FINALLY RESOLVED**, that the agreement will not become binding on the City, and the City will incur no obligation or liability under it until it has been executed by the Mayor, attested to by the Municipal Clerk, approved as to form by the City Attorney, and delivered to Various Vendors.

**Part II: Legislative White Paper:** (This portion of the Legislative Request Form will be shared with City Council members and staff)

**A. To be completed by Legislative Counsel:**

**Committee of Purview: FINANCE/EXECUTIVE**

**Caption:**

**A RESOLUTION AUTHORIZING THE MAYOR OR HIS DESIGNEE TO ENTER INTO A CITYWIDE COOPERATIVE PURCHASING AGREEMENT NUMBER COA-0016 PURSUANT TO SECTION 2-1601 ET. SEQ. OF THE CITY OF ATLANTA CODE OF ORDINANCES, UTILIZING STATE OF GEORGIA CONTRACT #SWC60748 WITH VARIOUS VENDORS FOR OFFICE FURNITURE FOR TWO (2) YEARS WITH THREE (3) ONE-YEAR RENEWAL OPTIONS ON BEHALF OF THE CITY OF ATLANTA IN AN AMOUNT NOT TO EXCEED SIX HUNDRED THOUSAND DOLLARS AND NO CENTS (\$600,000.00); ALL CONTRACTED WORK SHALL BE CHARGED TO AND PAID FROM PREVIOUSLY APPROPRIATED FUND, DEPARTMENT ORGANIZATION AND ACCOUNT NUMBERS: (VARIOUS ACCOUNTS).**

**Requesting Dept.: Procurement**

**FAC Confirmed by:**

**B. To be completed by the department:**

**1. Please provide a summary of the purpose of this legislation (Justification Statement).**

***Example: The purpose of this legislation is to anticipate funds from a local assistance grant to purchase child safety seats.***

The City of Atlanta would like to enter into a citywide cooperative purchasing agreement number COA-0016 with Various Vendors for Office Furniture for a period of two (2) years with three (3) one-year renewal options in an amount not to exceed \$600,000.00

**2. Please provide background information regarding this legislation.**

***Example: The task force of homelessness conducted a study regarding homelessness, its impact and consequences on the City. This resolution reflects the Mayor's desire to open a twenty-four hour center that will respond to the needs of the homelessness in Atlanta.***

The City of Atlanta has an ongoing need to purchase office furniture throughout the year to address day-to-day operational and furniture issues. The DOP has identified Various Vendors as a source for Office Furniture and has identified State of Georgia Contract #SWC60748 with Various Vendors as an appropriate governmental contract from which to cooperatively purchase the Office Furniture.

**3. If Applicable/Known:**

- (a) **Contract Type (e.g. Professional Services, Construction Agreement, etc):** Office Furniture
- (b) **Source Selection:** Cooperative Purchase – State of Georgia – Contract #SWC60748
- (c) **Bids/Proposals Due:**
- (d) **Invitations Issued:**
- (e) **Number of Bids:**
- (f) **Proposals Received:**
- (g) **Bidders/Proponents:**
- (h) **Term of Contract:** two (2) year with three (3) one-year renewals

**4. Fund Account Center (Ex. Name and number):** Various Accounts

**5. Source of Funds:**

**6. Fiscal Impact:** \$600,000.00

**7. Method of Cost Recovery:**

**This Legislative Request Form Was Prepared By:** Patricia Lowe, Buyer

## **Legislation Summary**

**Committee of Purview:**

**Caption**

**A resolution authorizing the Mayor to execute an appropriate citywide contractual agreement number COA-0016 on behalf of the City of Atlanta with Various Vendors in an amount not to exceed six thousand dollars and no cents (\$600,000.00). All contract work shall be charged to and paid from previously appropriated fund account and center number: (Various Accounts).**

**Council Meeting Date:** May 02, 2011

**Legislation Title:** Resolution authorizing the Chief Procurement Officer to utilize the State of Georgia Contract #SWC60748 with Various Vendors for the purchase of Office Furniture for two (2) years with three (3) one-year renewals on behalf of the City of Atlanta in an amount not to exceed six thousand dollars and no cents (\$600,000.00). All contract work shall be charged to and paid from previously appropriated fund account and center number: (Various Accounts).

**Requesting Department:** Department of Procurement

**Contract Type:** N/A

**Source Selection:** State of Georgia Contract #SWC60748

**Bids/Proposals Due:** N/A

**Invitations Issued:** N/A

**Number of Bids/  
Proposals Received:** N/A

**Bidders/Proponents:** N/A

**Justification Statement:** N/A

**Background:** N/A

**Fund Account Centers:** Various Accounts

**Source of Funds:** N/A

**Fiscal Impact:** N/A

**Term of Contract:** N/A

**Method of Cost Recovery:** N/A

**Approval:**

**DOF:**

**DOL:**

**Prepared By:** Patricia Lowe, Buyer

**Contact Number:** 404.330.6583



**Contract:** SWC60748 (Furniture, Office, Computer and Educational)**Supplier:** Statewide Contract Supplier**Contract Info**

?

**General**

**Contract Number** SWC60748  
**Contract Name** Furniture, Office, Computer and Educational  
**Contract Type** MANDATORY Statewide Contract  
**Supplier Name** **Statewide Contract Supplier**  
**Active** ✓  
**Apply Automatically** ✓  
**Description** The Georgia Department of Administrative Services, State Purchasing Division, has established a Statewide Contract for furniture-office, computer and educational with seventy-five (75) approved furniture vendors (See contract Information & Benefits documents for details. This is a mandatory contract available for use by all State, City & County public entities within the State of Georgia.  
**Effective Date** 3/15/2007 12:00 AM EST  
**Expiration Date** 2/29/2012 11:59 PM EST

**Details**

**Hard Copy Location**  
**Contract URL Link**

- 1. SWC Information Sheet
- 2. Benefit Sheet

**Supporting Documents**  
**Procurement Card Usage** Yes  
**Marketplace Catalog** No  
**Non-Catalog Item Form** No  
**SQ PO Distribution Method** None  
**Group Category Name** Goods

**Contract**

On

Mario Morales Email  
 Phone

**PO**

There are no PO clauses associ

**Non-Catal**

There are no forms assigne

**Total Non-Catalog** 0  
**Items**

# STATEWIDE INFORMATION SHEET

<b>Statewide Contract Number:</b>	<b>SWC60748</b>	<b>NIGP Codes</b>	<b>See NIGP Tab on SWC Index</b>
<b>Name of Contract:</b>	<b>Furniture, Office, Computer and Educational A-Z</b>		
<b>Effective Date:</b>	<b>March 15, 2007</b>	<b>Expiration Date:</b>	<b>February 28, 2012</b>
<b>Contract Table of Contents</b>			
<b>Link to Ordering Instructions</b>		<b>Current Information Updates</b>	
<b>Vendors Awarded</b>	<b>71</b>	<b>Contract Information:</b>	<b>Mandatory Contract</b>
<b>Link to Qualified Vendors List by Category + SubCategory</b>			
<b>Additional Discounts are offered by various manufacturers as noted on Pricing Schedule</b>			
<b>Contract Information for Vendors</b>			<b>Page Numbers</b>
<u>Abco Office Furniture</u>			<b>5</b>
<u>Agati, Inc.</u>			<b>6</b>
<u>Allseating Corporation</u>			<b>7</b>
<u>Allsteel</u>			<b>8</b>
<u>Blockhouse Co., Inc.</u>			<b>9</b>
<u>Borroughs</u>			<b>10</b>
<u>Bretford Manufacturing Inc.</u>			<b>11</b>
<u>Brodart Company, Contract Library Furniture Division</u>			<b>12</b>
<u>Cano Corporation</u>			<b>13</b>
<u>Carolina Business Furniture</u>			<b>14</b>
<u>CFGGroup</u>			<b>15</b>
<u>Childcraft Education Corp.dba School Specialty</u>			<b>16</b>
<u>Chromcraft Furniture</u>			<b>17</b>
<u>ComforTek Seating</u>			<b>18</b>
<u>Dauphin</u>			<b>19</b>
<u>David Edward Company, Inc.</u>			<b>20</b>

## STATEWIDE INFORMATION SHEET

<u>Exemplis Corporation.</u>	21
<u>Formcase, Inc.</u>	22
<u>GCI</u>	23
<u>Global Industries, Inc.</u>	24
<u>Group Lacasse, LLC.</u>	25
<u>Gunlocke Company, LLC., The</u>	26
<u>Halcon Corporation</u>	27
<u>Hale Mfg. Co.</u>	28
<u>Harter</u>	29
<u>Haworth, Inc.</u>	30
<u>Herman Miller</u>	31
<u>Hi-Density Space Saving Systems</u>	32
<u>Hon Company, The</u>	33
<u>Humanscale</u>	34
<u>Indiana Furniture</u>	35
<u>Inscape</u>	36
<u>Integra, Inc.</u>	37
<u>Inwood Office Furniture</u>	38
<u>Jami Fixture</u>	39
<u>Jasper Seating Co., Inc. JSI Division</u>	40
<u>Jasper Seating Co., Inc. Community Division</u>	41
<u>Jofco, Inc.</u>	42
<u>Keilhauer</u>	43
<u>Kimball Office</u>	44
<u>Krueger International, Inc.</u>	45
<u>Krug</u>	46
<u>Logiflex</u>	47
<u>Mayline Group</u>	48

## STATEWIDE INFORMATION SHEET

<b><u>Metropolitan Furniture Corporation</u></b>	<b>49</b>
<b><u>Mity-Lite, Inc.</u></b>	<b>50</b>
<b><u>Moduform</u></b>	<b>51</b>
<b><u>National Office Furniture</u></b>	<b>52</b>
<b><u>Neutral Posture, Inc.</u></b>	<b>53</b>
<b><u>Nevers</u></b>	<b>54</b>
<b><u>Norix Group</u></b>	<b>55</b>
<b><u>Nova Solutions, Inc.</u></b>	<b>56</b>
<b><u>Nucraft</u></b>	<b>57</b>
<b><u>OFS Sales Corporation</u></b>	<b>58</b>
<b><u>Palmieri Furniture</u></b>	<b>59</b>
<b><u>Sauder Education</u></b>	<b>60</b>
<b><u>Seating, Inc.</u></b>	<b>61</b>
<b><u>Southern Metal Industries</u></b>	<b>62</b>
<b><u>Southwest Contract</u></b>	<b>63</b>
<b><u>Steelcase</u></b>	<b>64</b>
<b><u>Stylex</u></b>	<b>65</b>
<b><u>Symphony Furniture, LLC.</u></b>	<b>66</b>
<b><u>Teknion, LLC.</u></b>	<b>67</b>
<b><u>Tennsco Corporation</u></b>	<b>68</b>
<b><u>Trendway Corporation</u></b>	<b>69</b>
<b><u>Unisource Office Furniture Parts, Inc.</u></b>	<b>70</b>
<b><u>Versteel / Ditto Sales, Inc.</u></b>	<b>71</b>
<b><u>Via, Inc.</u></b>	<b>72</b>
<b><u>Virco, Inc.</u></b>	<b>73</b>
<b><u>Worden</u></b>	<b>74</b>
<b><u>Wright Line LLC.</u></b>	<b>75</b>

## STATEWIDE INFORMATION SHEET

Additional Contract Information	
Special Terms and Conditions	77
Contract Renewals / Extensions / Changes	83



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## **Furniture, office, Computer and Educational –Multiple Vendors**

The Georgia Department of Administrative Services, State Purchasing Division, has established a Statewide Contract for furniture-office, computer and educational with seventy-five (75) approved furniture vendors (see vendors listed below)

This is a mandatory contract available for use by all State, City & County public entities within the State of Georgia.

**Abco** supplies modular classroom furniture, cafeteria tables, conference room furniture, filing and storage systems, cubical wall systems, visual presentation furniture, technical furniture and wood, laminated and steel casegoods.

**Agati, Inc.** supplies modular classroom furniture, cafeteria tables, carrels storage, conference room furniture, filing and storage systems, cubical wall systems, visual presentation furniture, technical furniture and wood, laminated and steel casegoods.

**Allseating** supplies various types of seating products, such as, executive office seating, guest sofas and chairs, ergonomic workstation seating, and auditorium seating.

**Allsteel** supplies modular classroom furniture, cafeteria tables, carrels storage, conference room furniture, filing and storage systems, cubical wall systems, visual presentation furniture, technical furniture and wood, laminated and steel casegoods.

**Blockhouse Company** supplies wood casegoods and various types of seating products, such as, executive office seating, guest sofas and chairs, ergonomic workstation seating, and auditorium seating.

**Bourroughs** supplies bookstore fixtures, dormitory and library furnishings, filing, shelving and storage systems.

**Bretford Manufacturing, Inc.** supplies modular classroom furniture, cafeteria tables, conference room furniture, filing and storage systems, cubical wall systems, visual presentation furniture, technical furniture and steel casegoods.

**Brodart Company** (Contract Library Furniture Division) supplies bookstore fixtures, dormitory and library furnishings, technical furniture, filing, shelving and storage systems.

**Cano Corporation** supplies steel casegoods that included desks, tables, cafeteria tables, classroom furniture, conference room furniture, and a variety of seating.

**Carolina Business Furniture** supplies laminated and wood casegoods and various types of seating.



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**CF Group** supplies modular classroom furniture, cafeteria tables, conference room furniture, dormitory and library furniture, carrels, visual presentation furniture, technical furniture and laminated, wood and steel casegoods.

**Childcraft Education Corporation** supplies carpet, wood casegoods, dramatic play furniture, and various types of seating.

**Chromcraft Furniture** supplies modular classroom furniture, cafeteria tables, conference room furniture, visual presentation furniture, technical furniture, and wood, laminated and steel casegoods.

**Comfortek Seating** supplies modular classroom, conference room and dormitory furniture, and various types of seating.

**Dauphin** supplies various types of seating.

**David Edward Company, Inc.** supplies modular carrels, dormitory furniture, and various types of seating.

**Exemplis** Corporation supplies all types of seating.

**Formcase Inc.** supplies wood and laminate casegoods, conference room furniture, task lighting, and visual presentation systems.

**GCI supplies** comfort work systems.

**Global Industries, Inc.** supplies laminated, steel, and wood furnishing to include seating, desks, tables, carrels, mobile carts, and shelving.

**Group Lacasse, LLC.** supplies laminated furnishing to include carrels, desks, seating, tables, classroom furniture and conference room furniture.

**Gunlocke Company, LLC.** supplies wood furnishing to include desks, tables, and a variety of seating.

**Halcon Corporation** supplies wood furnishing to include desks, tables, conference room furniture, and a variety of seating.

**Hale Manufacturing Company** supplies wood furnishing to include desks, tables, storage, and technical furniture.

**Harter** supplies steel furnishing to include desks, tables, cafeteria tables, classroom furniture, conference room furniture, and a variety of seating.



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**Haworth, Inc.** supplies a variety of seating to include sofas, benches, chairs, and fixed floor seating.

**Herman Miller** supplies steel and wood furnishing to include desks, tables, storage, technical furniture, storage, paneling, and a wide variety of seating.

**Hi-Density Space Saving Systems** supplies shelving system for the office.

**Hon Company** supplies laminate, steel, and wood furnishing to include desks, tables, classroom tables and furniture, carrels, bookstore fixtures, dormitory and residential hall furniture, storage, paneling, and a variety of seating.

**Humanscale** supplies technical furniture and ergonomic products to include Freedom brand seating and keyboards.

**Indiana Furniture** supplies laminated and wood furnishing to include tables and desks, and a variety of seating.

**Inscape** supplies steel furnishing to include desks and tables, carrels, paneling, storage, shelving system, and technical furniture.

**Integra, Inc.** supplies laminate and wood furnishing to include dormitory, residential hall, and library furniture, cafeteria tables, conference room furniture, and a variety of seating.

**Inwood Office Furniture** supplies laminate and wood furnishing to include desks and tables, conference room furniture, technical furniture, dormitory and residential hall furniture, library furniture, and a wide variety of seating.

**Jamie Fixture** supplies steel furnishing to include desks and tables, cafeteria tables, conference room furniture, classroom furniture, and a variety of seating.

**Jasper Seating Co. Inc. JSI Division** supplies wood furnishing to include desks and tables, conference room furniture, dormitory and residential hall furniture, library furniture, and storage system.

**Jasper Seating Co. Inc. Community Division** supplies wood furnishing to include desks and tables, conference room furniture, dormitory and residential hall furniture, library furniture, and a variety of seating.

**Jofco, Inc.** supplies wood furnishing to include desks and tables, conference room furniture, technical furniture, and visual presentation systems.

**Keilhauer** supplies modular cafeteria tables and various types of seating.





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**Kimball** supplies modular classroom furniture, cafeteria tables, computer workstations with LAN storage, conference room furniture, filing and storage systems, cubical wall systems, visual presentation furniture, technical furniture and wood, laminated and steel casegoods.

**Krueger International, Inc.** supplies modular classroom furniture, cafeteria tables, computer workstations with LAN storage, conference room furniture, filing and storage systems, cubical wall systems, visual presentation furniture, technical furniture and wood, laminated and steel casegoods.

**Krug** supplies modular cafeteria tables, dormitory furniture, conference room furniture, visual presentation furniture, and laminated, wood casegoods.

**Logiflex** supplies modular cafeteria tables, carrels, conference room furniture, filing and storage systems, technical furniture, and visual presentation systems.

**Mayline** supplies modular classroom furniture, computer workstations with LAN storage, conference room furniture, filing and storage systems, technical furniture and wood and steel casegoods.

**Metropolitan Furniture Corporation** supplies modular classroom furniture, cafeteria tables, conference room furniture, filing and storage systems, technical furniture dormitory furniture and wood and steel casegoods.

**Mity-Lite, Inc.** supplies laminated casegoods, demountable/movable wall systems, technical furniture, and visual presentation systems.

**Moduform** supplies wood casegoods, dormitory furniture, carrels, technical furniture, and shelving systems.

**National Office Furniture** supplies laminated, wood and steel casegoods and multiple types of seating.

**Neutral Posture** supplies various types of seating products, such as, executive office seating, guest sofas and chairs, ergonomic workstation seating, and auditorium seating.

**Nevers Industries** supplies modular cafeteria tables, computer workstations with LAN storage, conference room furniture, carrels, technical furniture and laminated, wood and steel casegoods.

**Norix Group, Inc.** supplies modular cafeteria tables, dormitory furniture conference room furniture, carrels, technical furniture and laminated, wood and steel casegoods.



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**Nova Solutions** supplies wood and laminate casegoods, classroom furniture, and conference room furnishings.

**Nucraft Furniture Company** supplies modular cafeteria tables, dormitory furniture conference room furniture, filing and storage systems, classroom furniture, technical furniture and laminated and wood casegoods.

**OFS Sales Corporation** supplies wood and laminated desks and tables.

**Palmieri Furniture** supplies modular classroom furniture, book store fixtures, conference room furniture, filing, shelving and storage systems, visual presentation systems, technical furniture and wood and steel casegoods.

**Sauder Manufacturing Company** (Education) supplies wood tables and desks, dormitory furniture, and various type of seating used in academic environments.

**Seating, Inc.** supplies modular classroom furniture, conference room furniture, dormitory furniture, and various types of seating products.

**Southern Metal Industries** supplies steel tables and desks, modular classroom furniture, computer workstations with LAN storage, wall systems, filing, shelving and storage systems, and cubicle wall systems.

**Southwest** supplies steel tables and desks, modular classroom furniture, computer workstations with LAN storage, wall systems, filing, and shelving and storage systems.

**Steelcase Inc.** supplies modular conference room furniture, wall systems, computer workstations with LAN storage, wood and steel casegoods, and various types of seating.

**Stylex** supplies various types of seating products, such as, executive office seating, guest sofas and chairs, ergonomic workstation seating, and auditorium seating.

**Symphony Furniture LLC**, supplies furnishing for conference rooms, commercial dining areas, offices and classrooms.

**Teknion** supplies modular office cubicle systems, cafeteria tables, class room furniture and filing systems.

**Tennsco** Corporation supplies modular dormitory and library furniture.

**Trendway** Corporation supplies modular cubicle systems, conference room furniture, and shelving systems.



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**Unisource Office Furniture Parts, Inc.** supplies modular cafeteria tables, carrels, conference room furniture, filing and storage systems, and dormitory furniture.

**Versteel** supplies laminated and steel casegoods, modular classroom tables, cafeteria tables, carrels, computer workstations with LAN storage, and cubicle systems.

**Via, Inc.** supplies various types of seating products, such as, executive office seating, guest sofas and chairs, ergonomic workstation seating, and auditorium seating.

**Virco** supplies modular cafeteria tables, carrels, conference room furniture, filing and storage systems, technical furniture and dormitory furniture.

**The Worden Company** supplies laminated and wood casegoods, modular library furnishings, task lighting, filing, shelving and storage systems.

**Wright Line** supplies wood casegoods, classroom furniture, computer workstations with LAN storage, task lighting and technical furniture.

**Key benefits of the contract include:**

- Multiple authorized dealers
- Additional discounts with increased purchase volume
- 24-Hour Access Online Catalog
- Guaranteed On-time Delivery
- Workplace Setting Consultation

TRANSMITTAL FORM FOR LEGISLATION

TO: MAYOR'S OFFICE

ATTN: Chief of Staff

Dept.'s Legislative Liaison: \_\_\_\_\_ Patricia Lowe \_\_\_\_\_

Contact Number: \_\_\_\_\_ (404) 330-6583 \_\_\_\_\_

Originating Department: \_\_\_\_\_ Department of Procurement \_\_\_\_\_

Committee(s) of Purview: \_\_\_\_\_ Jim / E Lee \_\_\_\_\_

Chief of Staff Deadline: \_\_\_\_\_ April 08, 2011 \_\_\_\_\_

Anticipated Committee Meeting Date(s): \_\_\_\_\_ April 26-27, 2011 \_\_\_\_\_

Anticipated Full Council Date: \_\_\_\_\_ May 02, 2011 \_\_\_\_\_

Legislative Counsel's Signature: \_\_\_\_\_ J. M. \_\_\_\_\_

Chief Information Officer: \_\_\_\_\_

Commissioner Signature: \_\_\_\_\_

Chief Procurement Officer Signature: \_\_\_\_\_ G. Dan \_\_\_\_\_

**CAPTION**

Mayor's Staff Only

A RESOLUTION AUTHORIZING THE MAYOR OR HIS DESIGNEE TO ENTER INTO A CITYWIDE COOPERATIVE PURCHASING AGREEMENT NUMBER COA-0016 PURSUANT TO SECTION 2-1601 ET. SEQ. OF THE CITY OF ATLANTA CODE OF ORDINANCES, UTILIZING STATE OF GEORGIA CONTRACT #SWC60748 WITH VARIOUS VENDORS FOR OFFICE FURNITURE FOR TWO (2) YEARS WITH THREE (3) ONE-YEAR RENEWAL OPTIONS ON BEHALF OF THE CITY OF ATLANTA IN AN AMOUNT NOT TO EXCEED SIX HUNDRED THOUSAND DOLLARS AND NO CENTS (\$600,000.00); ALL CONTRACTED WORK SHALL BE CHARGED TO AND PAID FROM PREVIOUSLY APPROPRIATED FUND, DEPARTMENT ORGANIZATION AND ACCOUNT NUMBERS: (VARIOUS ACCOUNTS).

Received by CPO: \_\_\_\_\_ Received by LC from CPO: \_\_\_\_\_  
(date) 4/8/11 (date)

Received by Mayor's Office: \_\_\_\_\_ Reviewed by: \_\_\_\_\_  
(date) (date)

Submitted to Council: \_\_\_\_\_  
(date)



## CITY OF ATLANTA

Kasim Reed  
Mayor

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DEPARTMENT OF PROCUREMENT  
Adam L. Smith, Esq., CPPO, CPPB  
Chief Procurement Officer  
[asmith@atlantaga.gov](mailto:asmith@atlantaga.gov)

## MEMORANDUM

TO: Councilmember Yolanda Adrean,  
Chair, Finance Executive Committee

FROM: Adam L. Smith 

RE: State of Georgia Contract #SWC60748

DATE: April 7, 2011

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This memorandum is to certify that the above-referenced Cooperative Agreement was competitively procured in a manner consistent and pursuant to sections 2-1602, 2-1604, 2-1606 and 2-1608 of the Procurement and Real Estate Code. We reviewed the terms of the Agreement and determined that the costs for the goods/services are competitive and comparable.

If you have any questions or need additional information, please do not hesitate to contact me.